PINTEREST

CREATED FOR ARCHITECTS, ENGINEERS, AND CONSTRUCTION PROFESSIONALS

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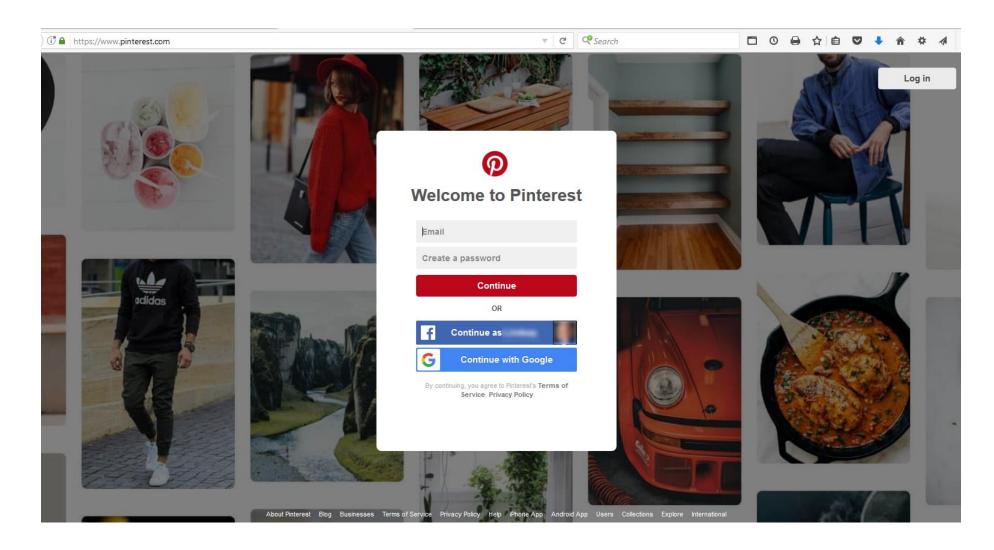
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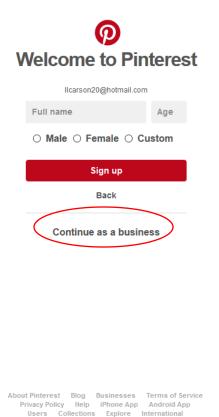
Pinterest

- 1. Setting up Your Account
 - a. Go to Pinterest.com. You can sign in with your Facebook account or set up a username and password.



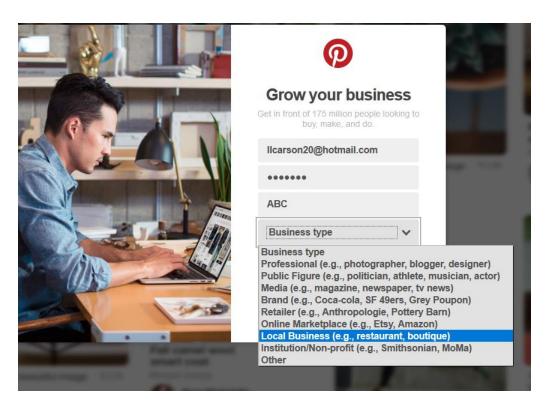
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b. If you choose to set up an account, enter your email address and password. You will then select, "Continue as a business."



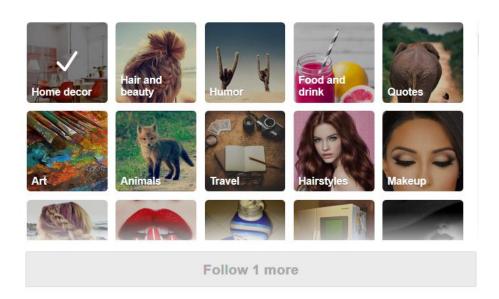
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c. Complete the information on the screen (email, password, business type, and website URL). For business type, select "Local Business." Then click the red button "Create Account."



d. It will prompt you to select 5 topics to follow. Select those most closely associated with your business. The ones selected here include 1) Home Décor 2) DIY Home Décor 3) Furniture 4) Woodworking 5) Architecture

Follow 5 topics
Then we'll build a custom home feed for you



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e. It will then ask you if you'd like to "Get the Pinterest browser button." This is a personal preference on if you want this button on your browser. If you select "Skip" and then later decide you want it, you can add it on your browser.

Get the Pinterest browser button

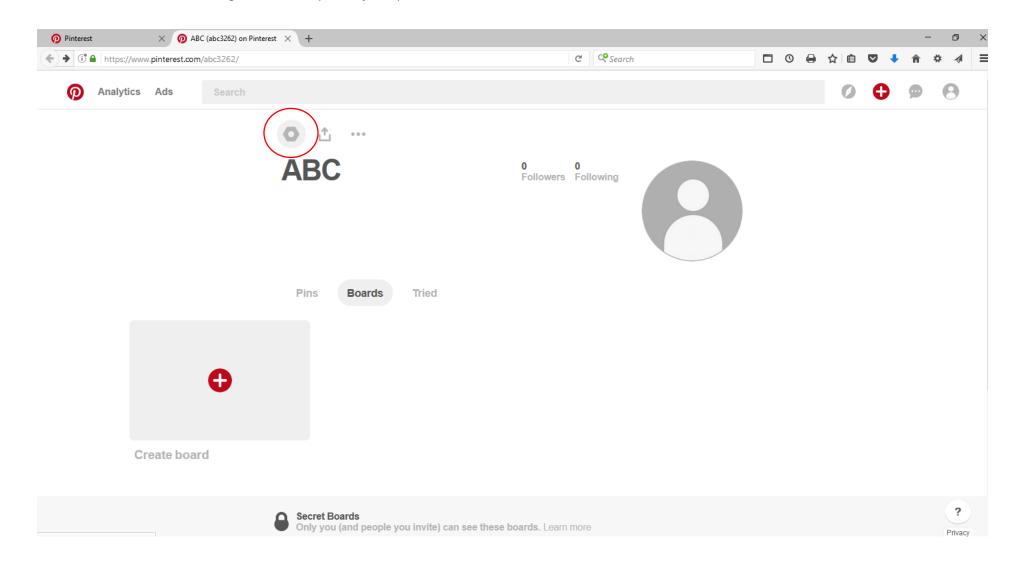
Save creative ideas from around the web.



Get it now

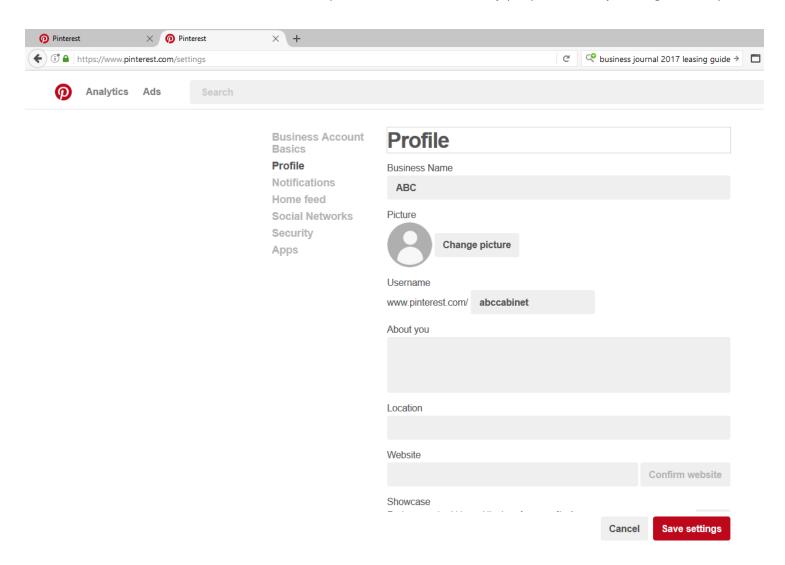
2. Setting up Your Profile

a. Click on the hexagon icon to update your profile.



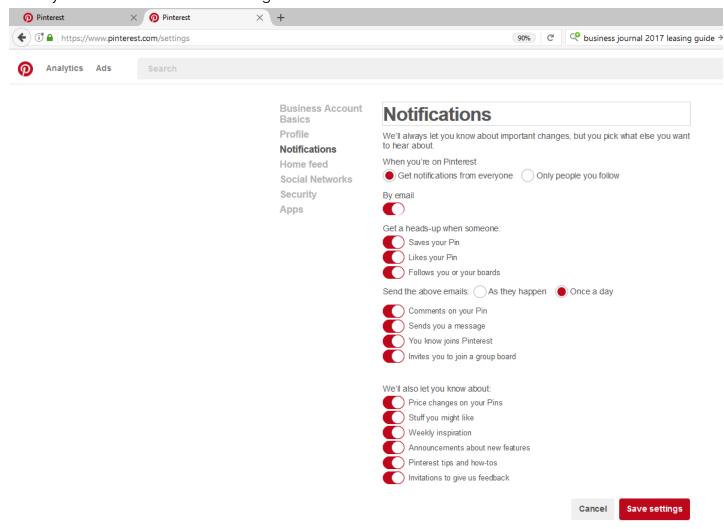
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b. Complete the Basic Business Account information and the Profile section. Remember, the Business Name and Username should be the same across all social media platforms for consistency purposes. Put your logo in the picture.



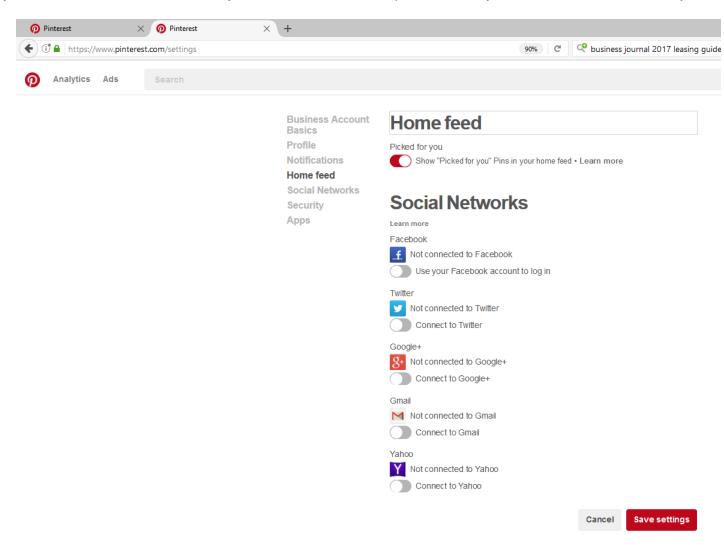
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c. Notifications – This section is where you can set up how often and how you want to be notified when there is activity on your page. You can set this up to your specifications but it's recommended you receive some type of notification, so you know when you have comments or messages from followers.



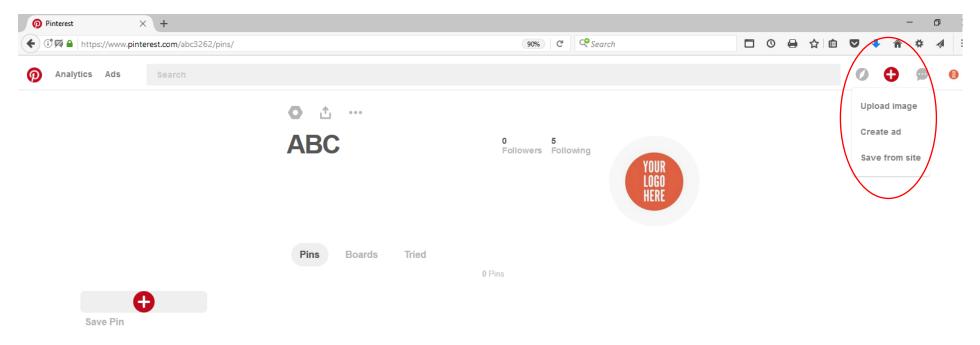
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d. Home Feed and Social Networks – It's recommended to leave "Home Feeds" on, so you will receive information pertaining to your business. You can connect your other social media platforms for your business to Pinterest if you would like to.



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3. Pinning Posts

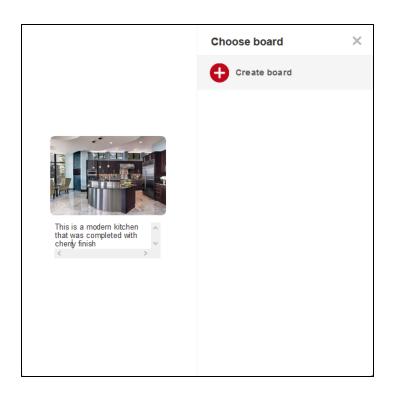


- a. Click on the Red Circle with the plus sign to upload an image, create an ad, or save from site.
- b. Upload Image
 - i. You can upload an image from your computer. Select "Upload Image" and find the file location on your computer. Click "Open." The Destination URL should take your user to your website. If you have a specific page on that particular topic, then use that URL.

Cancel Continue Page 10 Social Media Guidebook

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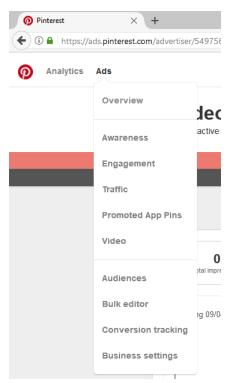
ii. Type in a detailed description of the picture you are posting and what you are directing them to. In this example, this is a modern kitchen. Give the color, type, and as many details as possible about the image. When people search for different keywords, you want those keywords to be in the image. You will want to create different boards for each category. Think of what your customer or prospect will be searching for.



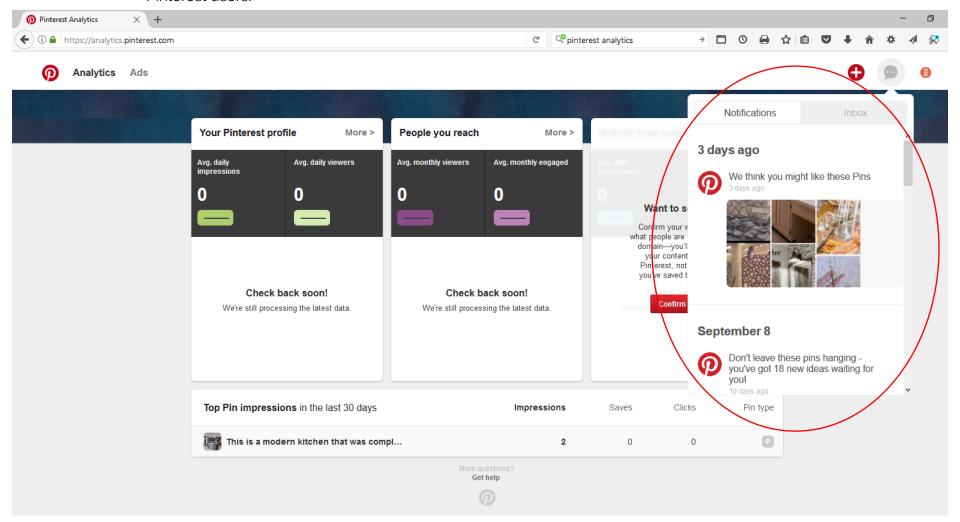
4. Menus



- a. Analytics Displays all your analytics for your paid posts.
- b. Ads This menu is where all the different ads are created.
 - i. Awareness Increase your brand
 - ii. Engagement Increase engagement with the pins you are posting.
 - iii. Traffic Increase traffic to your website.
 - iv. Promoted App Pins This helps promote your app if you have one for your business.
 - v. Video Create a video of your service to show your prospects and customers.
 - vi. Audiences Create target audiences that you can use in campaigns, so you don't have to constantly create a new audience each time.
 - vii. Bulk Editor The bulk editor tool makes it easier to create and edit Promoted Pins, especially if you want to promote and optimize many Pins at once.
 - viii. Conversion tracking Adding a Pinterest tag to your page tracks actions like signups and checkouts, plus it'll help you target your audience better.
 - ix. Business settings This is where your business information is updated.
- c. Red Circle with the plus sign
 - i. Upload an image Create a pin
 - ii. Create an ad
 - iii. Save from site You can enter a specific URL address and it will pull all the images from that page. You can then create a pin from that image/website.



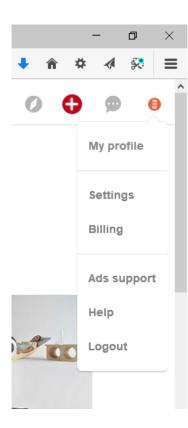
- d. Grey circle with the think bubble
 - i. Notifications You'll find updates about your Pins and boards, people you know on Pinterest, and stuff you might like. Click into each story to learn more about the Pins and people in it. Some stories are just about other people, not your Pins or boards, you can turn those off.
 - ii. Inbox This is your messages other Pinterest users can private message you. You can also private message other Pinterest users.



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e. Logo

- i. My profile Shows your Pinterest profile with pins, boards, setting, emails, uploads, etc.
- ii. Settings This has all your account information to update.
- iii. Billing Enter and update all your billing information.
- iv. Ads Support You can visit this section to get ad support and other specific questions about Pinterest ads.
- v. Help You can visit the help section at any time to answer questions about Pinterest.
- vi. Logout Logging out of your Pinterest account.

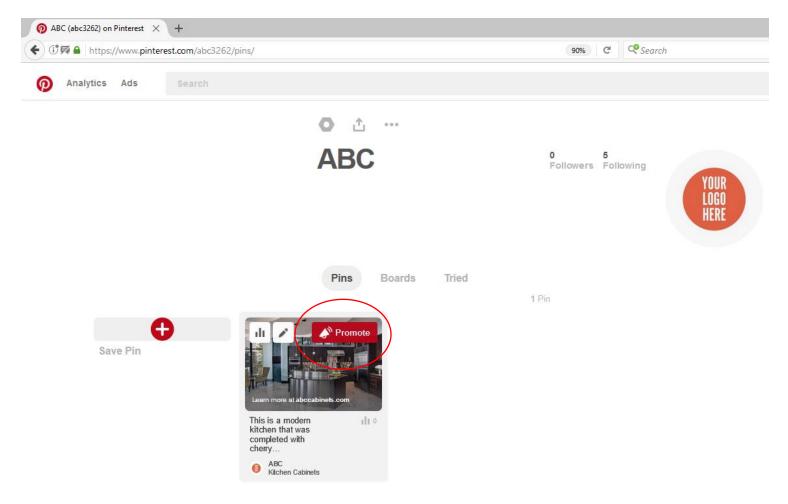


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5. Create ad

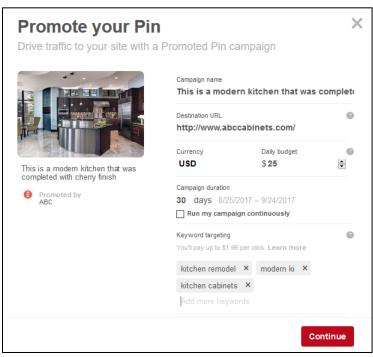
a. To promote a pin, click on the red "Promote" button. OR

b. Click on the red circle with the plus sign to create an ad.

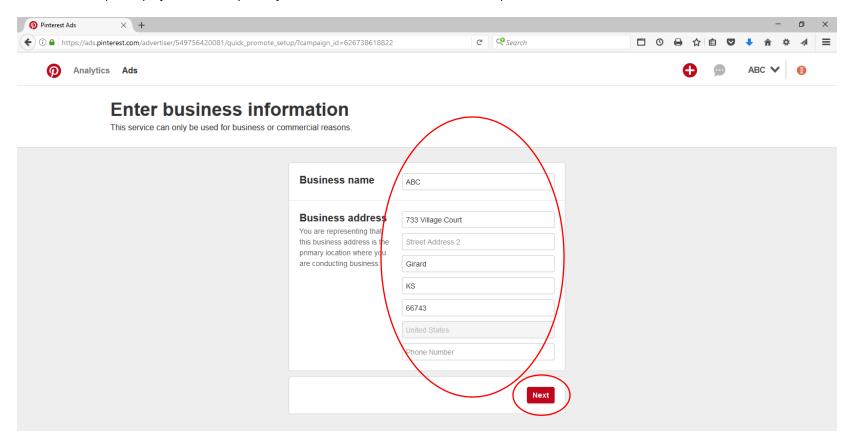


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c. Name your campaign, set your daily budget, set your campaign duration, and type in your keywords. Be as specific as possible.

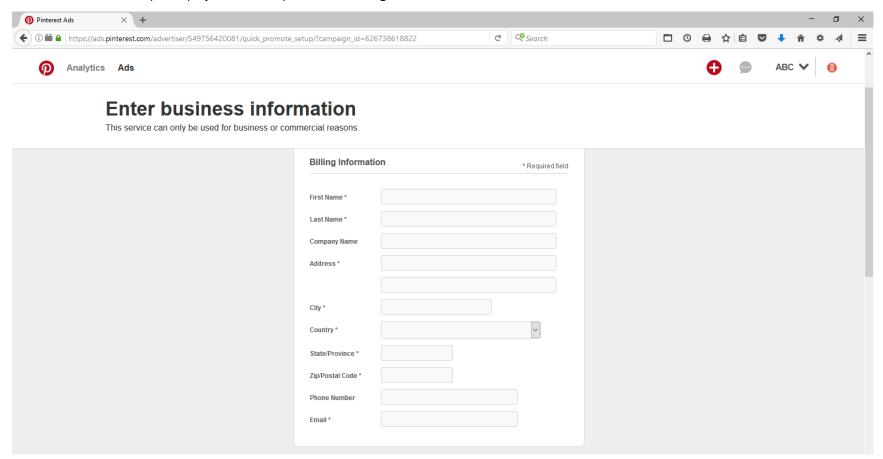


d. It will then prompt you to complete your business information. Complete the information and click the red button "Next."

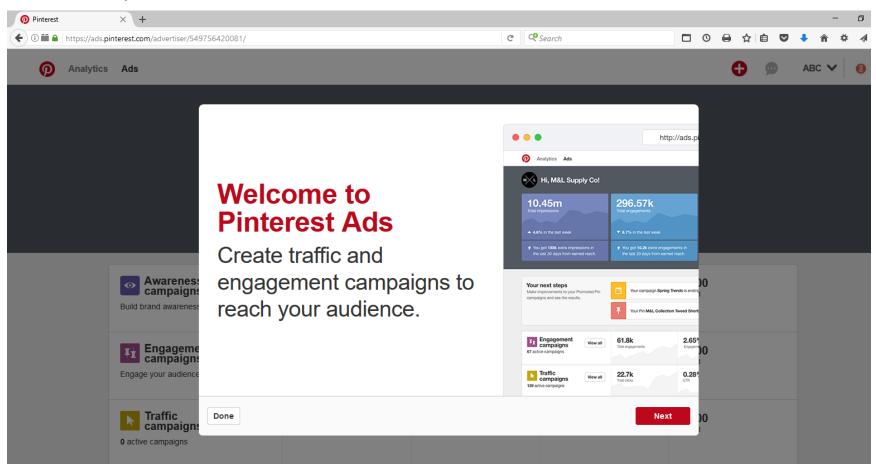


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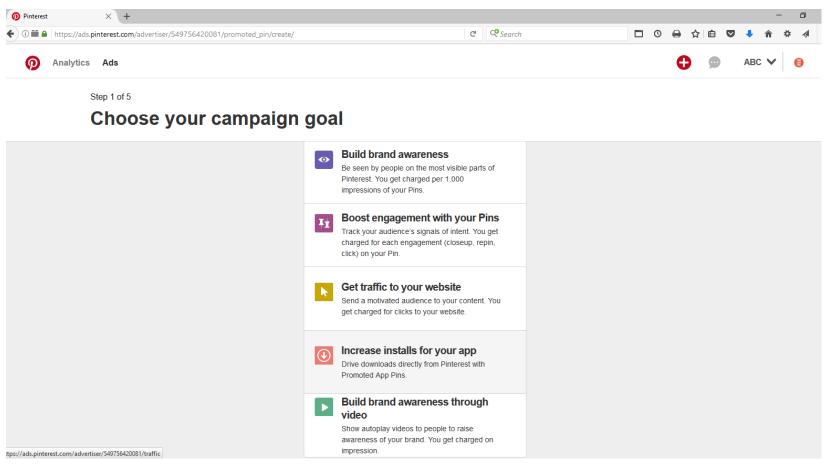
e. It will then prompt you to complete the billing information.



f. Pinterest will also walk you through setting up ads and the types of ads you would like. Click on "Ads" at the top left-hand corner of your account.



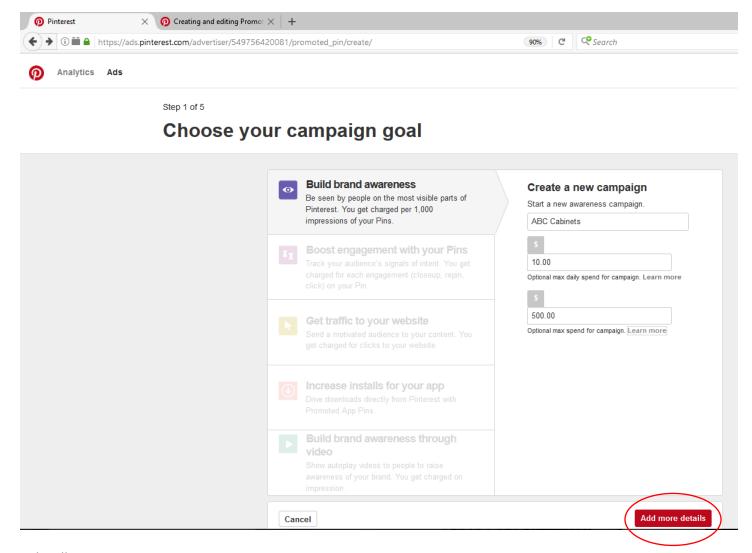
- g. There are different types of ads for Pinterest.
 - i. Build brand awareness Be seen by people on the most visible parts of Pinterest. You get charged per 1,000 impressions of your Pins.
 - ii. Boost engagement with your Pins Track your audience's signals of intent. You get charged for each engagement (closeup, re-pin, click) on your Pin.
 - iii. Get traffic to your website Send a motivated audience to your content. You get charged for clicks to your website.
 - iv. Increase installs for your app Drive downloads directly from Pinterest with Promoted App Pins.
 - v. Build brand awareness through video Show auto-play videos to people to raise awareness of your brand. You get charged on impression.



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- vi. You will more than likely use:
 - 1. Build brand awareness
 - 2. Boost engagement with your Pins
 - 3. Get traffic to your website.

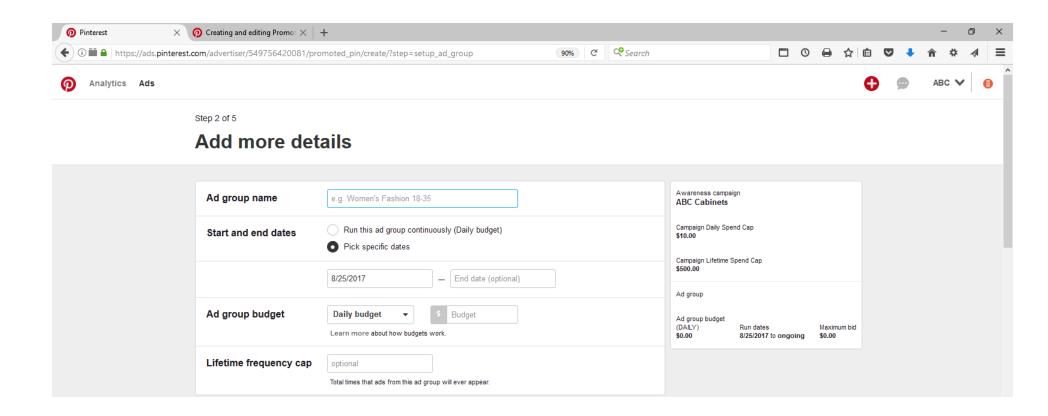
- vii. Build brand awareness.
 - 1. Complete the Campaign name, daily budget, and life time budget. Then click on the red button "Add more



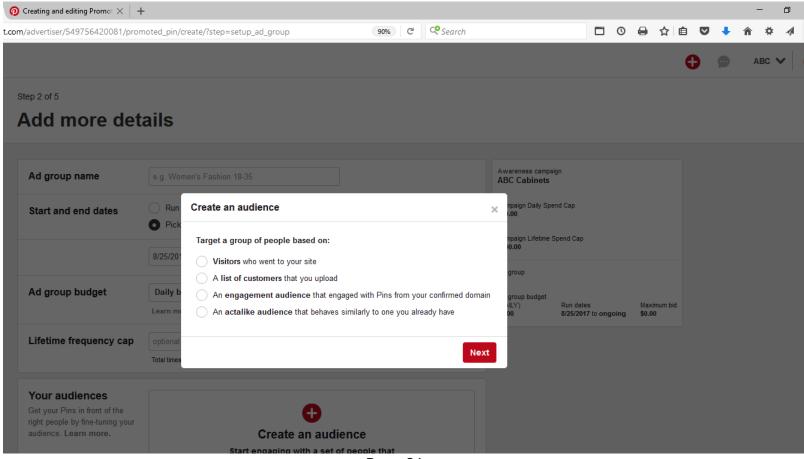
details."

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2. Complete the fields: Ad Group Name, Start and end dates, and Ad group budget. For the Start and End Date, it's recommended to pick specific dates for your campaign.



- 3. For Your Audiences, you can select from 4 different categories. This is optional and not required to run an ad.
 - a. Visitors who went to your site
 - i. This requires a code to be uploaded to your website, so you can track your visitors. You will have to set up a Pinterest Tag. Click <u>here</u> to learn how to set up a Pinterest Tag.
 - b. A list of customers that you upload This could be an email list you acquired, a list of names you collected at a conference or trade show, your existing customer list, etc.
 - c. An engagement audience that engaged with Pins from your confined domain
 - d. An act-like audience that behaves similarly to one you already have These are Pinterest users who behave like your existing followers.

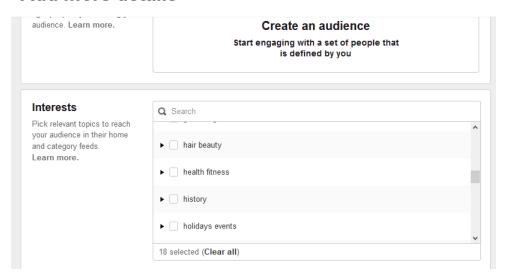


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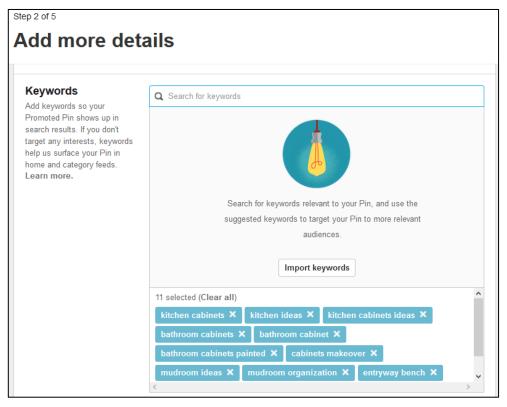
4. Interests – You have many different categories within interests you can select.

Step 2 of 5

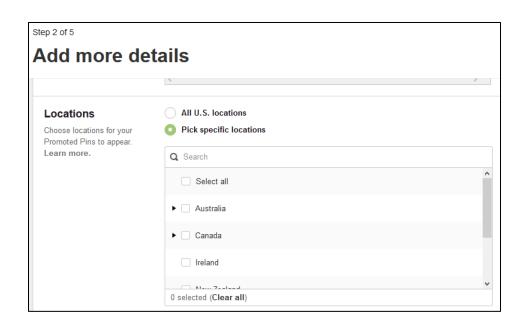
Add more details



- 5. Keywords These are search terms your customers and prospects are looking for on Pinterest. Depending on the type of pin you are posting, you will want to be specific. For example, if you are posting something about kitchen cabinets, then just use keywords dealing with kitchen cabinets. The more specific keyword you can put in this section, the more targeted you will be your audience and spend less money.
 - a. Some of the suggestions on keywords include:
 - i. Cabinets
 - ii. Kitchen cabinets
 - iii. Kitchen ideas
 - iv. Kitchen cabinet ideas
 - v. Bathroom cabinets
 - vi. Bathroom cabinets painted
 - vii. Mudroom ideas
 - viii. Mudroom organization
 - ix. Entryway bench
 - x. Entryway ideas
 - xi. Home office cabinets
 - xii. Home office ideas
 - xiii. Home office built ins
 - xiv. Stained cabinets

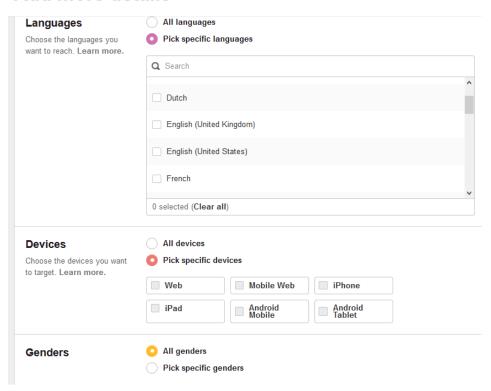


6. Locations – Pick the location/territory that you service. If you are in a rural area of your state, you may have to type in the closest city in your state. You aren't able to type in just a state. You will have to type in the nearest city to your business if you are in a rural area.

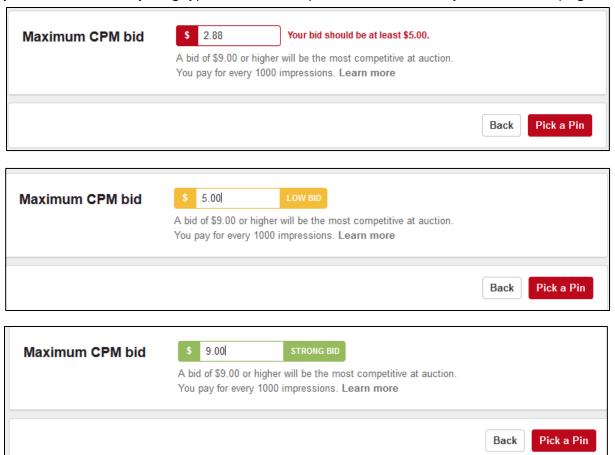


- 7. Languages Select what languages your customers and prospects speak.
 - Devices This would be the devices your customers and prospects are using for Pinterest. It's recommended to select all devices.
 - Genders Select the genders of your customers and prospects. It's recommended to select all genders.

Add more details



8. Maximum CPM bid (CPM = Cost per thousand impressions) – This is the bid you are committing to reach your target audience. Pinterest will tell you what the minimum should be and what the strongest bid should be. If you don't have everything typed in that is required, it will not take you to the next page.



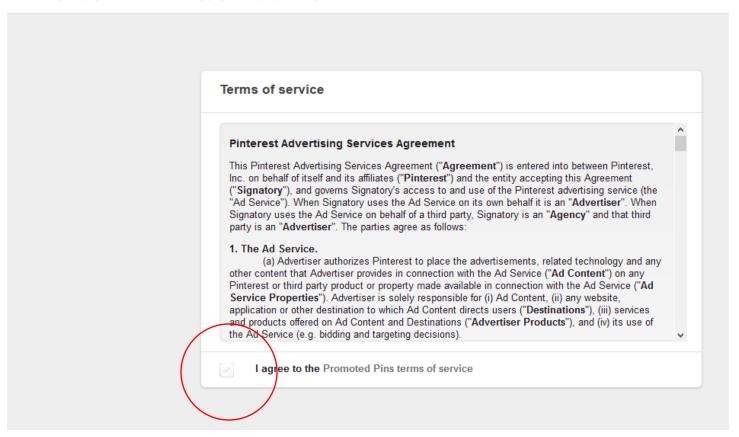
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9. Check mark the "I agree to the Promoted Pins terms of service" to promote your pin.

Step 5 of 5

Set up your billing

Enter your payment details. You only pay when people visit your website. Learn more.



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10. Enter all your billing information. Click the red button "Submit" to promote the pin.

Step 5 of 5

Set up your billing Enter your payment details. You only pay when people visit your website. Learn more.

Billing Information * Required f	
First Name *	
Last Name *	
Company Name	
Address *	
City *	
Country *	
State/Province *	
Zip/Postal Code *	
Phone Number Payment Details a	
Email *	
Card Type *	
○ V/SA Visa ○ • • • • • • • • • • • • • • • • • •	
Card Number*	
CVN	number printed on the back or front of credit can
Expiration Date *	
	Submit

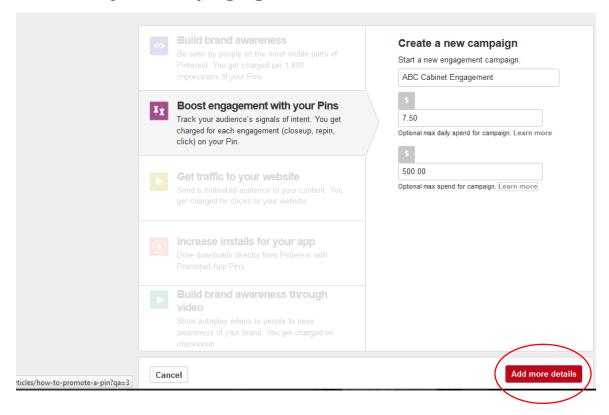
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viii. Boost Engagements with Your Pins

- 1. Fill in the Title for New Engagement Campaign
- 2. Complete Daily and Lifetime Budget
- 3. Click "Add more details."

Step 1 of 5

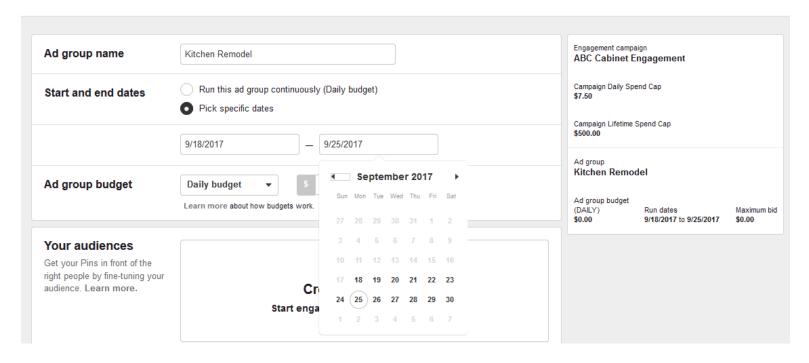
Choose your campaign goal



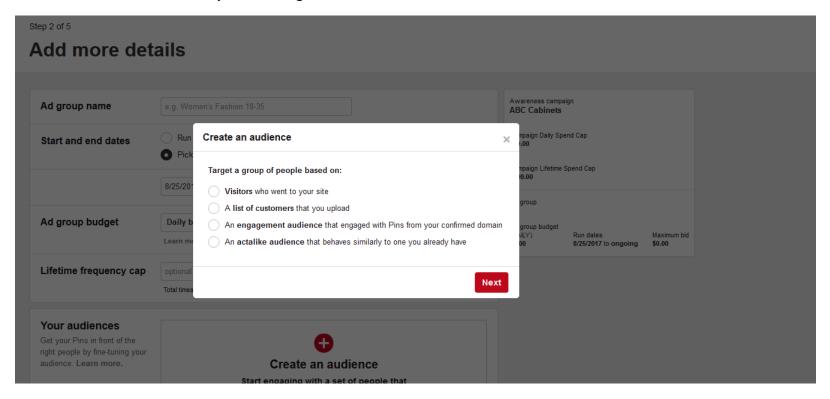
4. Complete the fields: Ad Group Name, Start and end dates, and Ad group budget. For the Start and End Date, it's recommended to pick specific dates for your campaign.

Step 2 of 5

Add more details



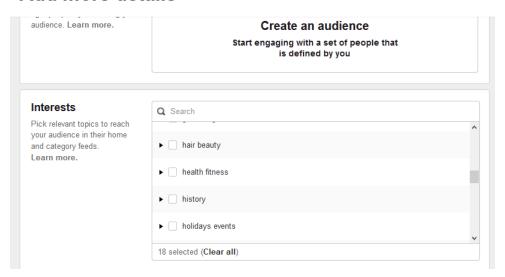
- 5. For Your Audiences, you can select from 4 different categories. This is optional and not required to run an ad.
 - a. Visitors who went to your site
 - i. This requires a code to be uploaded to your website, so you can track your visitors. You will have to set up a Pinterest Tag. Click <u>here</u> to learn how to set up a Pinterest Tag.
 - b. A list of customers that you upload This could be an email list you acquired, a list of names you collected at a conference or trade show, your existing customer list, etc.
 - c. An engagement audience that engaged with Pins from your confined domain
 - d. An act-like audience that behaves similarly to one you already have These are Pinterest users who behave like your existing followers.



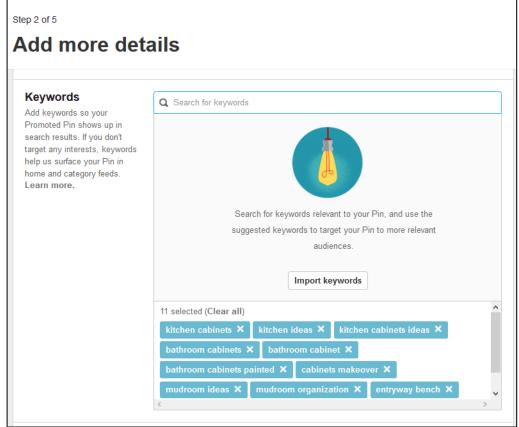
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6. Interests – You have many different categories within interests you can select.

Step 2 of 5



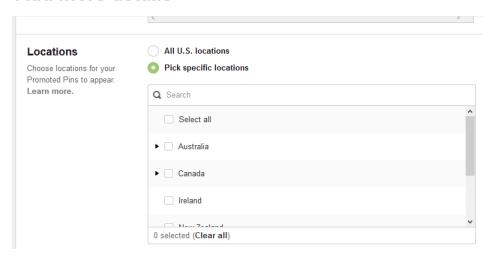
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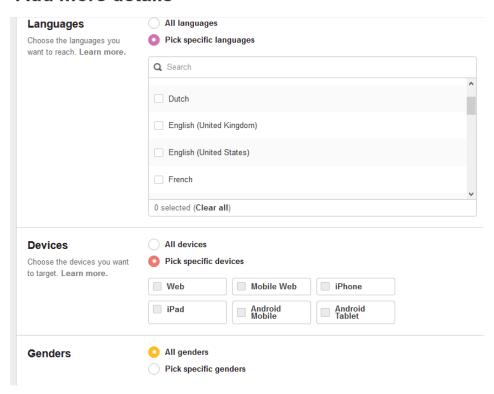
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8. Locations – Pick the location/territory that you service. If you are in a rural area of your state, you may have to type in the closest city in your state. You aren't able to type in just a state. You will have to type in the nearest city to your business if you are in a rural area.

Step 2 of 5

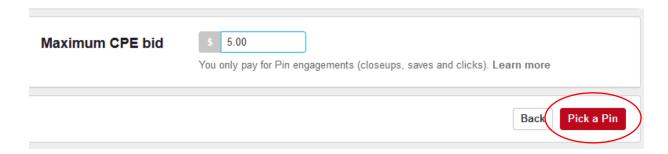


- 9. Languages Select what languages your customers and prospects speak.
 - Devices This would be the devices your customers and prospects are using for Pinterest. It's recommended to select all devices.
 - Genders Select the genders of your customers and prospects. It's recommended to select all genders.

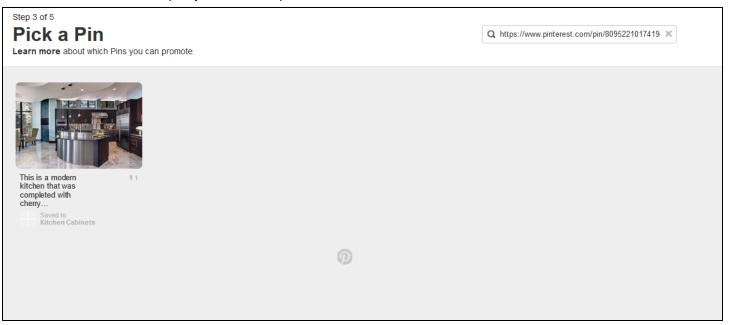


- 10. Enter your "Maximum CPE Bid" (Maximum CPE means Maximum Cost Per Engagement. This bid is the maximum you are willing to pay when a person closes-up, re-pins or clicks through on your Promoted Pin. Note: if a Pinner closes-up, re-pins and clicks through on your Promoted Pin, you'll be charged for each unique engagement.)
- 11. Click on "Pick a Pin." Pinterest will tell you what the minimum should be and what the strongest bid should be.

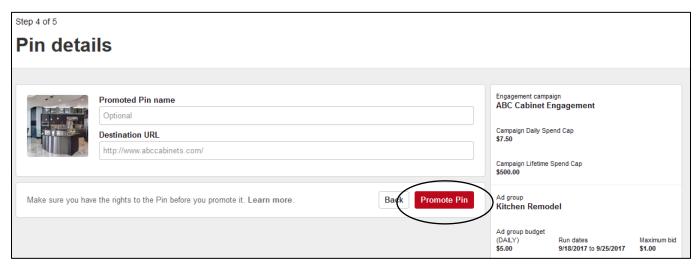
 If you don't have everything typed in that is required, it will not take you to the next page.



12. "Pick a Pin" – Select the pin you want to promote.



- 13. Complete the "Pin Details" including the Promote Pin name and destination URL (your website).
- 14. Click on "Promote Pin."



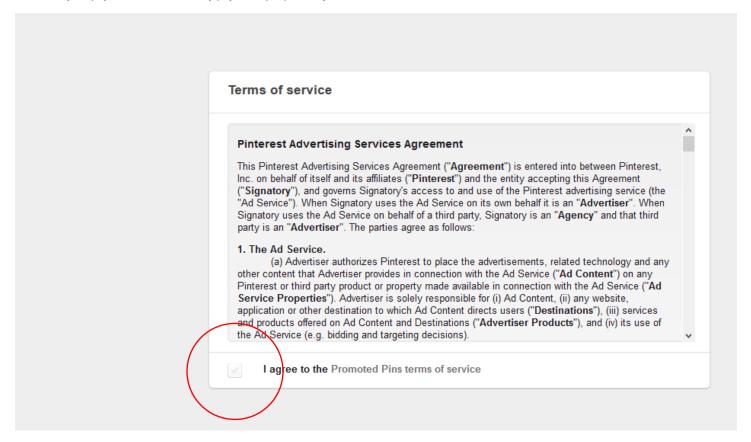
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15. Check mark the "I agree to the Promoted Pins terms of service" to promote your pin.

Step 5 of 5

Set up your billing

Enter your payment details. You only pay when people visit your website. Learn more.



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16. Enter all your billing information. Click the red button "Submit" to promote the pin.

Step 5 of 5

Set up your billing Enter your payment details. You only pay when people visit your website. Learn more.

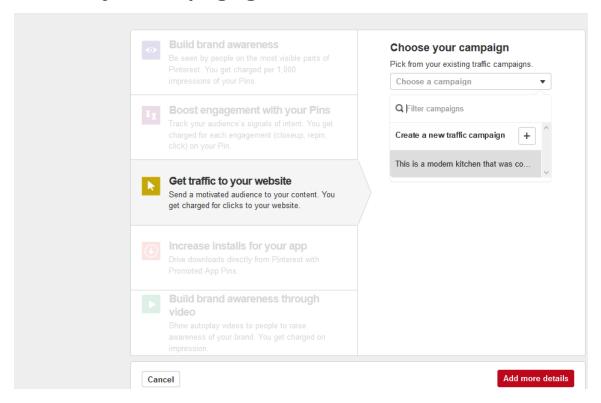
Billing Information * Required f	
First Name *	
Last Name *	
Company Name	
Address *	
City *	
Country *	
State/Province *	
Zip/Postal Code *	
Phone Number Payment Details a	
Email *	
Card Type *	
○ V/SA Visa ○ • • • • • • • • • • • • • • • • • •	
Card Number*	
CVN	number printed on the back or front of credit can
Expiration Date *	
	Submit

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- ix. Get Traffic to Your Website
 - 1. Select "Traffic" from the "Ads" menu in the upper left-hand corner of your account.
 - 2. Choose a campaign or create a new traffic campaign.

Step 1 of 5

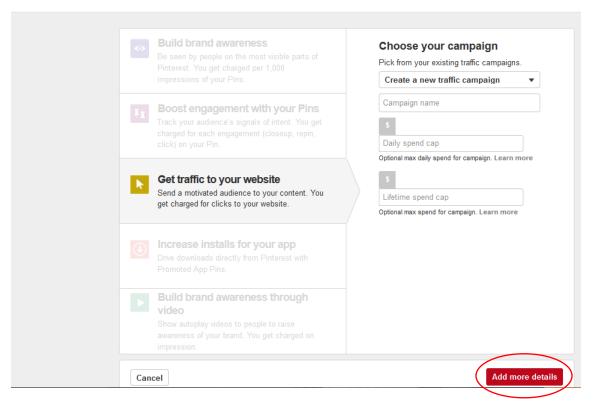
Choose your campaign goal



- a. If you are "Creating a new traffic campaign," complete the:
 - i. Campaign name
 - i. Daily spend cap (Optional max daily spend for campaign)
 - iii. Lifetime spend cap (Optional max spend for campaign)
 - iv. Select "Add more details."

Step 1 of 5

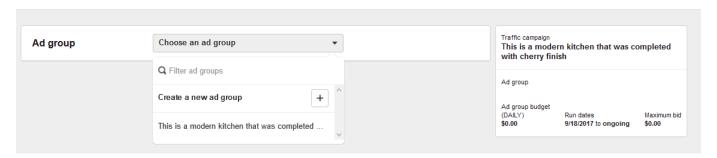
Choose your campaign goal



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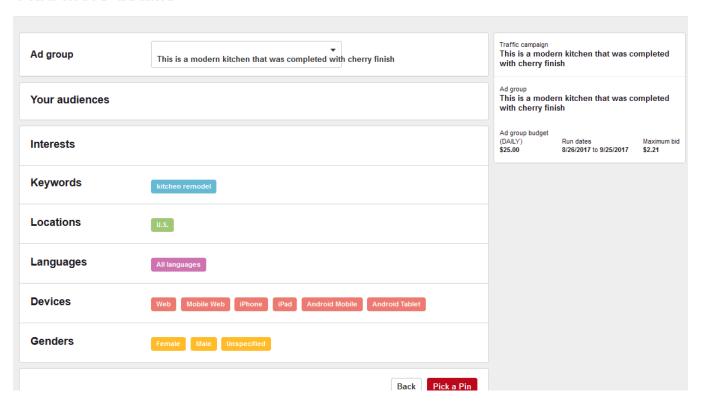
- b. If you are utilizing an existing campaign, select the title of that campaign.
- c. Select an "Ad group" for this campaign or "Create a new ad group."

Step 2 of 5



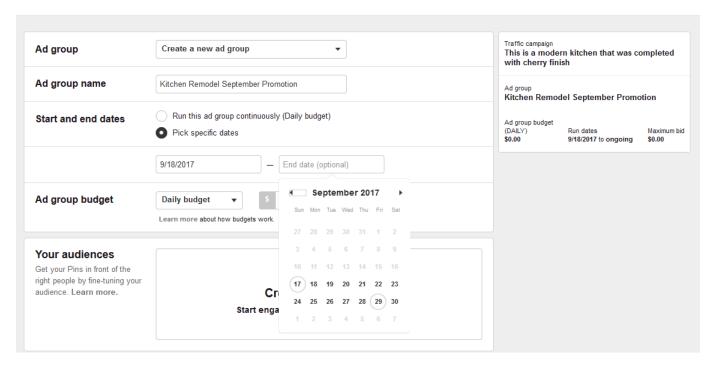
d. If you select an existing ad group, you can see all the existing details.

Step 2 of 5

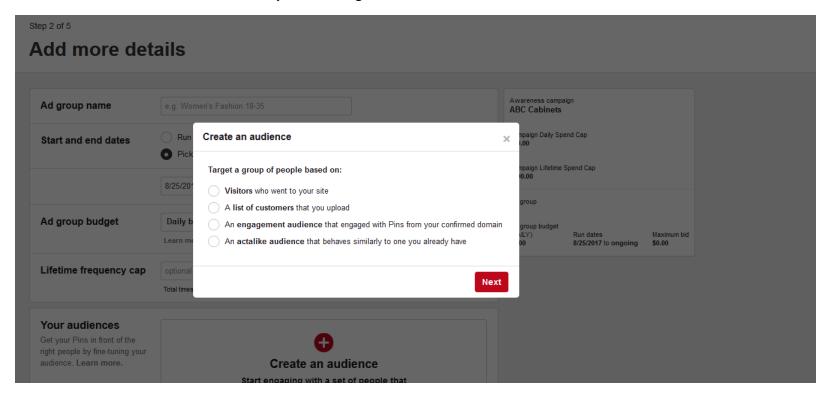


e. If you create a new ad group, then you will need to complete all the fields: Ad Group Name, Start and end dates, and Ad group budget. For the Start and End Date, it's recommended to pick specific dates for your campaign.

Step 2 of 5



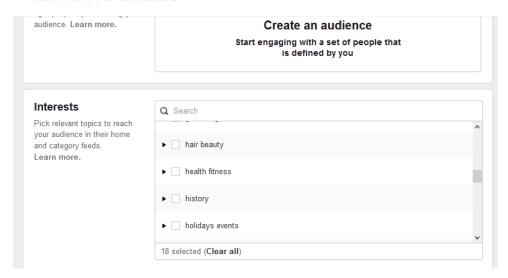
- f. For Your Audiences, you can select from 4 different categories. This is optional and not required to run an ad.
 - i. Visitors who went to your site
 - 1. This requires a code to be uploaded to your website, so you can track your visitors. You will have to set up a Pinterest Tag. Click here to learn how to set up a Pinterest Tag.
 - ii. A list of customers that you upload This could be an email list you acquired, a list of names you collected at a conference or trade show, your existing customer list, etc.
 - iii. An engagement audience that engaged with Pins from your confined domain
 - iv. An act-like audience that behaves similarly to one you already have These are Pinterest users who behave like your existing followers.



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g. Interests – You have many different categories within interests you can select.

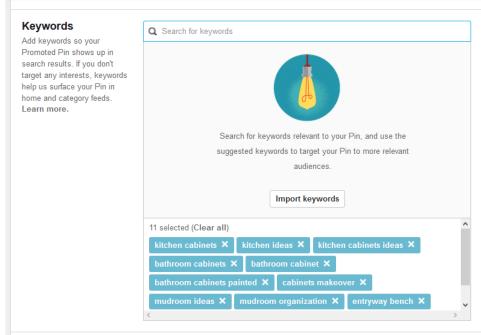
Step 2 of 5



- h. Keywords These are search terms your customers and prospects are looking for on Pinterest. Depending on the type of pin you are posting, you will want to be specific. For example, if you are posting something about kitchen cabinets, then just use keywords dealing with kitchen cabinets. The more specific keyword you can put in this section, the more targeted you will be your audience and spend less money.
 - i. Some of the suggestions on keywords include:
 - 1. Cabinets
 - 2. Kitchen cabinets
 - 3. Kitchen ideas
 - 4. Kitchen cabinet ideas
 - 5. Bathroom cabinets
 - 6. Bathroom cabinets painted
 - 7. Mudroom ideas
 - 8. Mudroom organization
 - 9. Entryway bench
 - 10. Entryway ideas
 - 11. Home office cabinets
 - 12. Home office ideas
 - 13. Home office built ins
 - 14. Stained cabinets

Step 2 of 5

Add more details

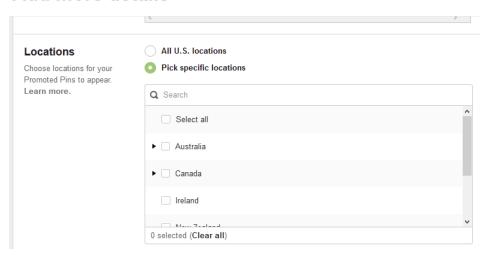


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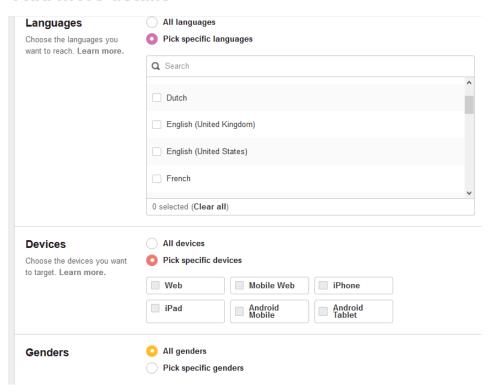
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i. Locations – Pick the location/territory that you service. If you are in a rural area of your state, you may have to type in the closest city in your state. You aren't able to type in just a state. You will have to type in the nearest city to your business if you are in a rural area.

Step 2 of 5



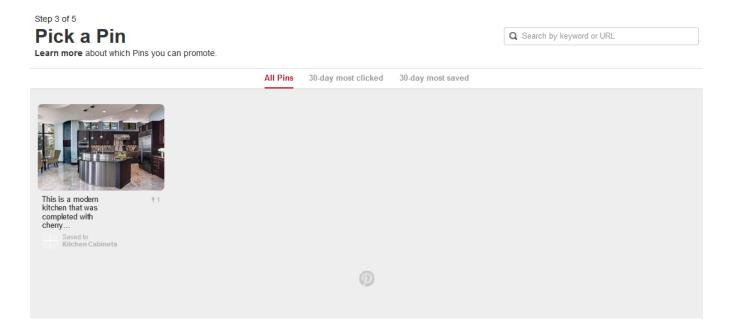
- j. Languages Select what languages your customers and prospects speak.
 Devices This would be the devices your customers and prospects are using for Pinterest. It's recommended to select all devices.
 - Genders Select the genders of your customers and prospects. It's recommended to select all genders.



- k. Enter your Maximum CPC bid (Promoted App Pin Campaigns (CPI or CPC): Target CPI means the Cost Per Install that our algorithm will optimize your specific CPC bids for daily. Over time, your total spend divided by total installs will approach your target CPI. Your actual CPI may be more or less than your target CPI.)
- I. Select "Pick a Pin." Pinterest will tell you what the minimum should be and what the strongest bid should be. If you don't have everything typed in that is required, it will not take you to the next page.

Maximum CPC bid	\$ 0.5 You only pay for clicks to your website. Learn more	
		Back Pick a Pin

m. "Pick a Pin" to select which pin you want in the campaign.

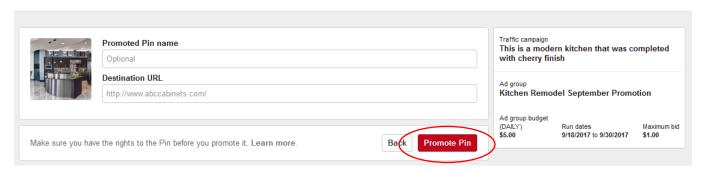


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- n. Complete the "Pin Details" including the Promote Pin name and destination URL (your website).
- o. Click on "Promote Pin."

Step 4 of 5

Pin details

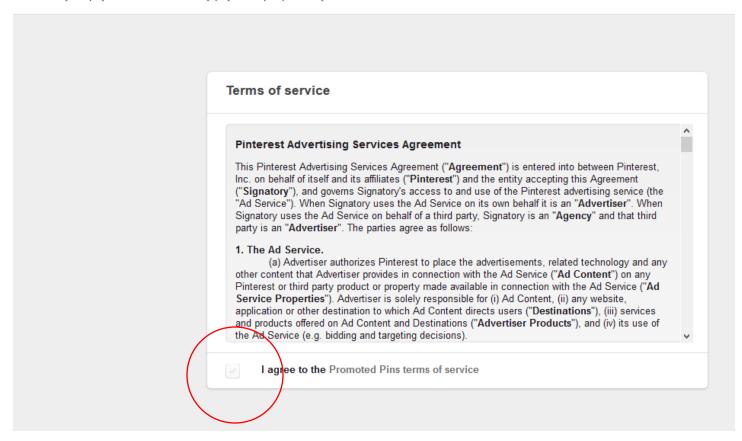


p. Check mark the "I agree to the Promoted Pins terms of service" to promote your pin.

Step 5 of 5

Set up your billing

Enter your payment details. You only pay when people visit your website. Learn more.



q. Enter all your billing information. Click the red button "Submit" to promote the pin.

Step 5 of 5

Set up your billing

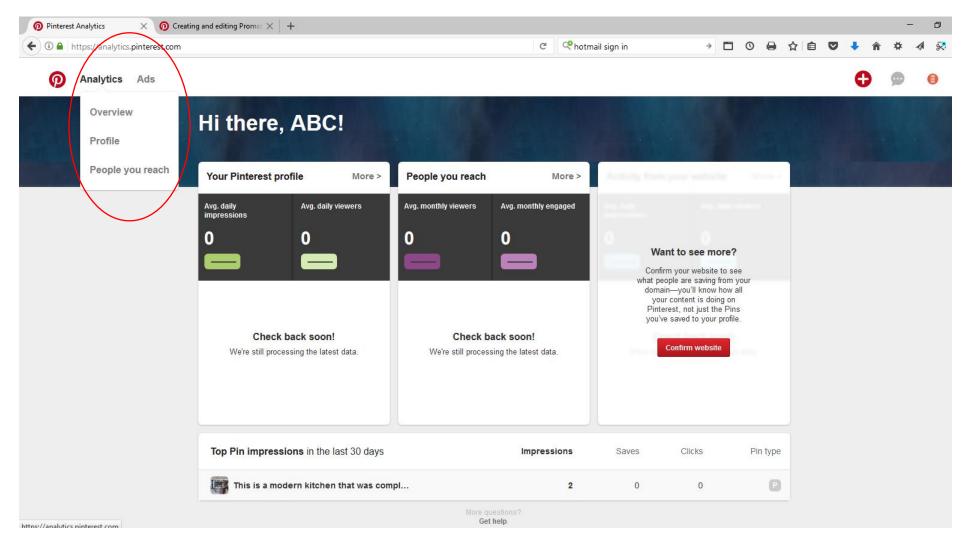
Enter your payment details. You only pay when people visit your website. Learn more.

Enter your payment details. You only pay when p	copic visit your website.	Eculi more.				
	Billing Information		* Required f			
	First Name *					
	Last Name *					
	Company Name					
	Address *					
	City *					
	Country *	V				
	State/Province *					
	Zip/Postal Code *					
	Phone Number			Payment Details A		
	Email *					
				Card Type *		
					VISA Visa	MasterCard MasterCard
				Card Number *	This code is a three or four digit numb	per printed on the back or front of credit can
				CVN	J. tor 123	
				Expiration Date *	<u> </u>	
						Submit

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- 6. Analytics can be accessed in the menu at the top left-hand corner of the account.
 - a. Overview Gives the average daily impressions and average daily viewers
 - b. Profile Gives you the average monthly viewers and the average monthly engaged
 - c. People you reach The number of people you have reached from your website through Pinterest

d. There is a link in the resource section of this guidebook Pinterest wrote that gives much detail about analytics. Please refer to that link.



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Photo Size Cheat Sheet



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pinterest posting



minimum of 3 times a week.

P

Join and pin to groups to maximize your exposure. Join multiple groups.

Create long, rectangular pictures to post.

Make sure titles and

descriptions are specific and thorough.

be detailed

when naming your photographs.





Create a different board for each topic/ idea. Showcase your best boards at the top of your profile.





Be original Don't utilize the same picture multiple times

on your account.

activate



Utilize a call to action on Pinterest.





connec

Share architects, engineers, contractors, subcontractors, vendors, suppliers, and designers' pins.



your post back to your



Make sure to allow your pictures/projects on your company website to be pinned.





Post at different times of the day, so you reach all of your followers.